



**CITY OF UNIVERSITY CITY
REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS
VIA VIDEOCONFERENCE
Thursday, June 10, 2021 – 7:00 PM**

**IMPOTANT NOTICE REGARDING
PUBLIC ACCESS TO THE MUNICIPAL COMMISSION ON ARTS & LETTERS MEETING &
PARTICIPATION**

Municipal Commission on Arts & Letters will Meet Electronically on June 10, 2021

On March 20, 2020, City Manager Gregory Rose declared a State of Emergency for the City of University City due to the COVID-19 Pandemic. Due to the ongoing efforts to limit the spread of the COVID-19 virus, the June 10, 2021 meeting will be conducted via videoconference.”

Observe and/or Listen to the Meeting (your options to join the meeting are below):

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86918464181?pwd=bSs3MXQ4V3kvdDVmTVNsdeFXOS92QT09>

Passcode: 218706

Or One tap mobile :

US: +13126266799,,86918464181#,,,,*218706# or +19292056099,,86918464181#,,,,*218706#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833
or +1 253 215 8782 or 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 869 1846 4181

Passcode: 218706

International numbers available: <https://us02web.zoom.us/j/86918464181?pwd=bSs3MXQ4V3kvdDVmTVNsdeFXOS92QT09>

Citizen Participation

Those who wish to provide a comment during the “Public Comments” portion as indicated on the Municipal Commission on Arts & Letters agenda: may provide written comments to the Deputy Director of Recreation Services ahead of the meeting.

ALL written comments must be received **no later than 12:00 p.m. the day of the meeting**. Comments may be sent via email to: letaylor@ucitymo.org or mailed to the City Hall – 6801 Delmar Blvd. – Attention Lynda Euell-Taylor, Deputy Director/Recreation Services. Such comments will be provided to the Municipal Commission on Arts & Letters prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting.

Please note, when submitting your comments, a **name and address must be provided**. Please also note if your comment is on an agenda or non-agenda item, and a name and address are not provided, the provided comment will not be recorded in the official record.

The City apologizes for any inconvenience the meeting format change may pose to individuals, but it is extremely important that extra measures be taken to protect employees, residents board/commission members and elected officials during these challenging times.



**CITY OF UNIVERSITY CITY
REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS
VIA VIDEOCONFERENCE**

**Thursday, June 10, 2021 . Virtual Zoom Meeting
7:00 pm**

1. Call to Order / Roll Call
2. Approval of Minutes from May 13, 2021
3. Citizens' comments: General comments may be made prior to agenda beginning. Citizens must make written request to speak on specific agenda items as items are addressed (Note: Comments are limited to 5 minutes).
4. Treasurer Report
5. Staff Liaison Report
6. Council Liaison Report
7. Committee Reports
 - Starlight Concerts
 - Returning Artists
 - Public Art
 - Marketing
 - Literary
 - Finance
 - Calendar Art
8. New Business
9. Old Business
 - Policies/Procedures Manual
 - UCity Together Art Project – Nicole Thomas
10. Announcements
11. Adjournment

Please Note: An attempt will be made to keep all agenda items and presentations to no longer than 10 minutes.

Enclosures: Draft of Minutes – May 13, 2021

Please note: If you are unable to attend, please contact Staff Liaison, Lynda Euell-Taylor
314.505.8525 or 314.505.8625 or email: letaylor@ucitymo.org



CITY OF UNIVERSITY CITY
REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS
VIA VIDEO CONFERENCE
Thursday, May 13, 2021 – 7:00 PM

Members Participating:

Karla Brown, Garrie Burr, Cherise Harris, Carol Jackson, Richard Massey,
Eleanor Mullin, Marian Reed, Winnie Sullivan, Nicole Thomas, John Tieman, Kay Watts

Excused: Wilmetta Toliver-Diallo

Absent:

Also participating: Staff Liaison, Lynda Euell-Taylor, Councilman Bwayne Smotherson,

The meeting was called to order at 7:00p.m. by Commission President, John Tieman.

Minutes: Ms. Watts moved to accept the April minutes; Seconded by Ms. Reed

Citizens Comments: David Linzee & Andy Cross - Leland Loop North Mural Project
Art will face Loop North. Parkview Gardens assumes responsibility for maintenance and upkeep. Lion
& Lioness mural & garden Parkview Garden association will be responsible for maintenance.

Treasurer Report: Ms. Sullivan

General Account:

Beginning Balance: (3/31/2021) \$1,413.04

Deposits: 0.00

Checks -0.00

Withdrawals/Debits -5.00

Ending Balance (4/30/2021) \$14,008.08

Marvin Levy Fund

Beginning Balance (03/31/2021) \$19,680.54

Deposits +0.73

Withdrawals/Checks 0.00

Ending Balance (04/30/2021) \$19,681.27

***Starlight Concert Fund** - Account Closed; will reflect in next month's report

Beginning Balance (03/31/2021) \$3,309.12

Deposits +0.00

Withdrawals/Checks -10.00

Ending Balance (04/30//2021) \$3,290.02

Total in All Accounts:

(04/30/21) \$36,988.43

Mr. Tieman made a motion to accept May Treasurer report. Seconded by Ms. Jackson, approved by acclimation.

Staff Liaison Report: Ms. Euell-Taylor

- Centennial Commons will reopen Friday May 28, 2021 - Membership Only; No daily passes
- 7am - 7pm Mon – Thurs; 7am-4:30 pm – Friday; 8am-12pm – Saturday; Closed Sunday
- Heman Park Pool will open Saturday, May 29, 2021 – Membership/Season Pass Only, No daily passes
- Email from Summer Band - Will not have any concerts this summer. Invite representative to November meeting to discuss 2022 season
- New Assistant City Manager for communications working out proposed social media policies & procedures.

Council Liaison Report: Councilman Bwayne Smotherson

- Costco closed on land plot.
Olive-170 Development – moving forward

Committee Reports:

- **Starlight Concert:** Mr. Massey
- Paperwork submitted for outdoor event Aug 21, 2021, August 29, 2021, Sept 5, 2021: 3-5:30pm
- Convertibles, Latin Band, Coleman & Hughes - see packet
 - Update required documents: Complete Special Event application with the City, provide COVID park use guidelines (see St. Louis County requirements and provide most updated protocols, must be signed off by all persons listed on application)
 - Corrections to the current contract need to be updated. Committee concern regarding contracts; mentioning of deposit – possible requirement of City manager to sign contracts before artist confirmation

Ms. Watts made a motion to accept committee minutes and proposed to accept concert dates submitted for Summer Starlight Concert and encourage committee to submit additional paperwork to Ms. Euell-Taylor; Seconded by Ms. Jackson, approved by acclimation.

- **Returning Artist:** Ms. Brown
 - On schedule; will complete Special Events form for returning artist event
 - Danny DuMaine will be the 2021 returning artist. Moving forward in virtual planning with SDUC. Event to be held in November 2021, Wednesday evening reception planning virtually with an alternate plan for in-person if allowed.
- **Public Art:** Mr. Burr
- No report until Fall 2021
- **Marketing:** Mr. Burr

Ms. Harris will maintain website; Ms. Tolliver-Diallo will maintain Commission Facebook page; Promoted a variety of art related events taking place in the City.

➤ **Literary:** Ms. Sullivan

- No Report. Will meet to discuss plans for literary programs virtually with an alternate plan for in-person if allowed, usually held in October.

➤ **Finance:** No Report

➤ **Calendar Arts:** Ms. Watts / Ms. Euell-Taylor

Calendar suggestions for 2022, 2023, 2024

- Ms. Euell-Taylor has access to 2020 Plein Aire photos ; will share with the committee
- Hall of Fame honorees of University City
- Photos from Young Artist Community Collaboration Poster Contest “Stronger Together”
- Highlighting local Literary Authors

New Business:

Leland Loop North Mural Project

Ms. Mullin moves to accept to proposal as submitted by Mr. Linzee and Mr. Cross; Seconded by Ms. Reed; approved by acclamation.

● **Old Business:**

- Stronger Together Young Artist Collaborative Project
- Policies/Procedures Manual; Marketing platform passwords
- Discussion of bi-laws; amended in 2019

Announcements: Mr. Burr:

Database of artistic advisors in various forms of art. Do not have to be commissioners, a rolodex of artists to call upon when needed for artistic education in matters of arts where commissioners are not as familiar.

Adjournment: Motion by Ms. Watts, Seconded by Ms. Reed. Approved by acclamation.